



CUMBERLAND COUNTY
invites applications for the position of:

Public Health Nurse III 11800007

SALARY:	\$52,601.40 - \$57,861.54 Annually
OPENING DATE:	03/07/18
CLOSING DATE:	03/16/18 11:59 PM

POSITION OVERVIEW:

This is an advanced specialized professional nursing position that manages the daily operations of Breast and Cervical Cancer Control Program (BCCCP) services. The primary purpose is to ensure women who obtain care at the Health Department receive timely screenings for early detection and treatment of breast and cervical cancer. The position serves to manage, consult, develop, execute, and evaluate plans that impact the health care of each woman who receive services.

In an effort to attract and retain experienced candidates for nursing positions, the Department of Public Health has established a **Nurse Experience Hiring Plan**.

Experience

Hiring Rate

0 – 24 months	Minimum salary
25 – 60 months	5% above the minimum salary
Greater than 60 months	10% above the minimum salary

EXAMPLES OF DUTIES:

Duties for this position include, but are not limited to:

- Coordinates work assignments, plans Breast and Cervical Cancer Control Program clinics and supervises the overall quality of services
- Prepares and participates in the program review scheduled by the Cancer Branch of the Division of Health and Human Services
- Collects and analyzes data
- Track and follow up on all abnormal findings on abnormal pap smears and mammograms in Family Planning and BCCCP
- Assesses, plans and evaluates the BCCCP clinical component of public health services
- Gives guidance and direction to the development of patient education materials to be used by the program
- Conducts triage of patients who call or present to clinic
- Conducts patient interviews and determines their health status, birth control concerns and needs

This position may require the nurse to provide contraception methods subject to appropriate training and staffing cross-coverage needs.

Employee is subject to be called upon anytime to help the agency respond to a public health emergency which may include, but is not limited to, outbreak investigations, staffing mass dispensing or immunization clinics, providing disaster relief, or other incidents (man-made or natural and intentional

or non-intentional) as they arise, or any public health response requested by the Health Director.

MINIMUM QUALIFICATIONS:

Graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and two years of Public Health nursing experience; or a Master's in Public Health and graduation from a school of professional nursing and two years of professional nursing experience; or graduation from a school of professional nursing and three years of professional nursing experience including two years of Public Health nursing experience; or an equivalent combination of training and experience.

Necessary Special Qualification – Licensed to practice as a practical nurse in North Carolina by the NC Board of Nursing.

Degrees must be received from appropriately accredited universities.

College transcripts may be submitted on-line via the attachment feature or mailed to Cumberland County Department of Public Health Human Resources, 1235 Ramsey Street, Fayetteville, NC 28301. If selected for the position, a formal transcript will be required within 30 days of hire.

SUPPLEMENTAL INFORMATION:

Thorough knowledge of and skill in the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs; for employees in expanded role positions, considerable knowledge of, and skill in obtaining a health history and performing physical examinations sufficient enough to determine if there is any deviation from normal; considerable knowledge of available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health, including health disparities; ability to plan, coordinate, and oversee the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and make decisions; ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions; considerable knowledge of and ability to apply the principles and practices of public health; adequate computer skills to allow communication, patient record documentation, and accessing of information.

Must have or obtain and maintain a valid North Carolina driver's license with an acceptable driving record. Background check and negative drug test are required.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.co.cumberland.nc.us>

Position #201800064
PUBLIC HEALTH NURSE III 118000007
CT

Public Health Nurse III 118000007 Supplemental Questionnaire

- * 1. Do you possess a current license to practice as a Registered Nurse (RN) in North Carolina by the NC Board of Nursing?
 Yes No

- * 2. Please indicate which of the following best describes your nursing education:
 Master's Degree in Nursing
 Bachelor's Degree in Nursing
 Associate's Degree in Nursing

No Degree or Diploma in Nursing

* 3. Indicate the length of your work experience as an RN:

No RN work experience

Less than 1 year of RN work experience

1 year but fewer than 2 years of RN work experience

2 years but fewer than 3 years of RN work experience

3 years but fewer than 4 years of RN work experience

4 years but fewer than 5 years of RN work experience

More than 5 years of RN work experience

* 4. Please verify that your application includes the following information: *

Employment history including salary, correct dates of employment, employer address and phone number, supervisor's name, and reason for leaving each employer. Applications without the above information will be considered incomplete and not be processed. Please take a moment to review your application before submission to ensure all categories are completed. I have read and understand the above statement.

Yes No

* Required Question