



**CUMBERLAND COUNTY**  
invites applications for the position of:

**School Health Nurse (10 month/35 hours per week)**  
**118002504**

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**SALARY:** \$37,206.05 - \$40,926.66  
Annually

**OPENING DATE:** 04/09/18

**CLOSING DATE:** 04/18/18 11:59 PM

**POSITION OVERVIEW:**

This is a **10 month, 35 hours per week** professional nursing position that provides primary, secondary and rehabilitative care to students in public schools, home and communities. This nurse practices independently and demonstrated autonomous decision-making skills. The primary purpose is to promote health and prevent disease in the school, home and community. This position serves to manage, consult, develop, execute and evaluate plans that impact student health.

In an effort to attract and retain experienced candidates for nursing positions, the Department of Public Health has established a **Nurse Experience Hiring Plan**.

**Experience**

**Hiring Rate**

0 – 24 months	Minimum salary
25 – 60 months	5% above the minimum salary
Greater than 60 months	10% above the minimum salary

**EXAMPLES OF DUTIES:**

The employee in this Public Health Nurse position will:

- Plan and manage the school health program in the schools assigned including the establishment and the evaluation component of school health services policies and procedures
- Provide assessment, planning and evaluation of the health services component of the school health program
- Provide or arrange for routine health assessments
- Assure mandated health related activities are completed
- Serve as coordinator of the health services program and provide nursing care
- Provide health education to students, staff and parents
- Manage the student health record
- Serve as liaison between student, parent, school personnel, physicians, hospitals and the Exceptional Children's Program as it relates to health issues and student health care plans

This position may require the nurse to provide contraception methods subject to appropriate training and staffing cross-coverage needs.

*Employee is subject to be called upon anytime to help the agency respond to a public health emergency which may include, but is not limited to, outbreak investigations, staffing mass*

*dispensing or immunization clinics, providing disaster relief, or other incidents (man-made or natural and intentional or non-intentional) as they arise, or any public health response requested by the Health Director.*

**MINIMUM QUALIFICATIONS:**

Graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and one year of Public Health Nursing experience

**or**

Master's in Public Health and graduation from a school of professional nursing and one year of professional nursing experience

**or**

graduation from a school of professional nursing and two years of professional nursing experience including one year of Public Health Nursing experience; or an equivalent combination of training and experience.

**Must possess a current license to practice as a Registered Nurse in North Carolina by the NC Board of Nursing.**

**Preferred Experience:** At least one year of school health nursing experience and at least one year of experience in a hospital type setting.

Degrees must be received from appropriately accredited universities.

College transcripts may be submitted on-line via the attachment feature or mailed to Cumberland County Department of Public Health Human Resources, 1235 Ramsey Street, Fayetteville, NC 28301. If selected for the position, a formal transcript will be required within 30 days of hire.

Individuals employed in a local Health Department without a B.S. Degree which includes a Public Health Nursing rotation or a Master's in Public Health, will be required to complete the "Introduction to Principles and Practices of Public Health Nursing" course within one year of employment as a condition of continued employment in accordance with Health Services Commission Rule. Experience in a field of nursing that is closely related to the anticipated work assignment can be substituted for Public Health experience for hiring purposes; however, the employee will also be required to complete the "Introduction to Principles and Practices of Public Health Nursing" course or objectively demonstrate an adequate understanding of Public Health practice within 1 year of employment.

**SUPPLEMENTAL INFORMATION:**

Considerable knowledge of, and skill in, the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs; considerable knowledge of and ability to apply the principles and practices of public health; knowledge of available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health, including health disparities; ability to plan, coordinate, and oversee the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and making decisions; ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions; adequate computer skills to allow communication, patient record documentation, and accessing of information.

*Must have or obtain and maintain a valid North Carolina driver's license with an acceptable*

*driving record. Background check and negative drug test are required.*

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.co.cumberland.nc.us>

Position #201800098  
SCHOOL HEALTH NURSE (10 MONTH/35  
HOURS PER WEEK) 118002504  
CT

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**School Health Nurse (10 month/35 hours per week) 118002504 Supplemental Questionnaire**

- \* 1. Do you possess a current license to practice as a Registered Nurse (RN) in North Carolina by the NC Board of Nursing?
- Yes    No
- \* 2. Please indicate which of the following best describes your nursing education:
- Master's Degree in Nursing  
 Bachelor's Degree in Nursing  
 Associate's Degree in Nursing  
 No Degree or Diploma in Nursing
- \* 3. Indicate the length of your work experience as an RN:
- No RN work experience  
 Less than 1 year of RN work experience  
 1 year but fewer than 2 years of RN work experience  
 2 years but fewer than 3 years of RN work experience  
 3 years but fewer than 4 years of RN work experience  
 4 years but fewer than 5 years of RN work experience  
 More than 5 years of RN work experience
- \* 4. Do you have Public Health Nursing Experience? Examples include: school nurses, home health/hospice nurse (not hospital program)
- Yes    No
- \* 5. You will be required to use and maintain a personal vehicle to perform the duties associated with this job. Will you be able to meet this requirement?
- Yes    No
- \* 6. Please verify that your application includes the following information: \* Employment history including salary, correct dates of employment, employer address and phone number, supervisor's name, and reason for leaving each employer. Applications without the above information will be considered incomplete and not be processed. Please take a moment to review your application before submission to ensure all categories are completed. I have read and understand the above statement.
- Yes    No
- \* Required Question