



CUMBERLAND COUNTY
invites applications for the position of:

School Health Nurse (10 month/35 hours per week) 118003200

| | |
|----------------------|---------------------------------------|
| SALARY: | \$37,206.05 - \$40,926.66 Annually |
| OPENING DATE: | 02/23/18 |
| CLOSING DATE: | 03/06/18 11:59 PM |

POSITION OVERVIEW:

This is a **10 month, 35 hours per week** professional nursing position that provides primary, secondary and rehabilitative care to students in public schools, homes and communities. This nurse practices independently and demonstrates autonomous decision-making skills. The primary purpose is to promote health and prevent disease in the school, home and community. This position serves to manage, consult, develop, execute and evaluate plans that impact student health.

In an effort to attract and retain experienced candidates for nursing positions, the Department of Public Health has established a **Nurse Experience Hiring Plan**.

| <u>Experience</u> | <u>Hiring Rate</u> |
|------------------------|------------------------------|
| 0 – 24 months | Minimum salary |
| 25 – 60 months | 5% above the minimum salary |
| Greater than 60 months | 10% above the minimum salary |

EXAMPLES OF DUTIES:

Duties for this position include, but are not limited to:

- Provides assessment, planning and evaluation of the health services component to the school health program
- Provides communicable disease screening, referral, prevention and education activities.
- Assesses in a timely manner any student that is referred by a teacher or parent for chief complaint or problem and refers appropriately
- Develops and coordinates quality improvement activities for the school health services component of the school health program
- Serves as liaison between student, parent, and school personnel, physicians, hospitals and the Exceptional Children's Program as it relates to health issues and student health care plans
- Develops trainings as needed for staff that provide health care services
- Addresses the health needs of individual students or small groups of students
- Functions as health resource for chronically ill students and their families
- Reports abuse and neglect to DSS

This position may require the nurse to provide contraception methods subject to appropriate training and staffing cross-coverage needs.

Employee is subject to be called upon anytime to help the agency respond to a public health emergency which may include, but is not limited to, outbreak investigations, staffing mass dispensing or immunization clinics, providing disaster relief, or other incidents (man-made or natural and intentional or non-intentional) as they arise, or any public health response requested by the Health Director.

MINIMUM QUALIFICATIONS:

Graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing

rotation and one year of Public Health Nursing experience

or

Master's in Public Health and graduation from a school of professional nursing and one year of professional nursing experience

or

graduation from a school of professional nursing and two years of professional nursing experience including one year of Public Health Nursing experience; or an equivalent combination of training and experience.

Must be nationally certified in school health nursing or must be certified within three (3) years and demonstrate active pursuance toward certification.

Preferred Experience: At least one year of school health nursing experience and at least one year of experience in a hospital type setting.

Necessary Special Qualifications - A current license to practice as a Registered Nurse in North Carolina by the North Carolina Board of Nursing.

Degrees must be received from appropriately accredited universities.

College transcripts may be submitted on-line via the attachment feature or mailed to Cumberland County Department of Public Health Human Resources, 1235 Ramsey Street, Fayetteville, NC 28301. If selected for the position, a formal transcript will be required within 30 days of hire.

Individual should have had at least one year experience in a hospital type setting. Individuals employed in a local Health Department without a B.S. Degree which includes a Public Health Nursing rotation or a Master's in Public Health, will be required to complete the "*Introduction to Principles and Practices of Public Health Nursing*" course within one year of employment as a condition of continued employment in accordance with Health Services Commission Rule. Experience in a field of nursing that is closely related to the anticipated work assignment can be substituted for Public Health experience for hiring purposes; however, the employee will also be required to complete the "*Introduction to Principles and Practices of Public Health Nursing*" course or objectively demonstrate an adequate understanding of Public Health practice within 1 year of employment.

SUPPLEMENTAL INFORMATION:

Considerable knowledge of and skill in the application of nursing theory, practices, principles, and techniques employed in the field of public health and related programs; general knowledge of and ability to apply the principles and practices of public health including epidemiology and law; working knowledge of current social and economic problems relating to public health; working knowledge of available resources and organizations. Ability to deal tactfully with others and to exercise good judgment in appraising situations and in making decisions; ability to secure the cooperation of clients to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports and medical instructions; Requires the ability to plan, coordinate, and supervise the work of others. Must be competent in triage abilities.

Must have or obtain and maintain a valid North Carolina driver's license with an acceptable driving record. Background check and negative drug test are required.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.co.cumberland.nc.us>

Position #201800045
SCHOOL HEALTH NURSE (10 MONTH/35 HOURS PER
WEEK) 118003200

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School Health Nurse (10 month/35 hours per week) 118003200 Supplemental Questionnaire

* 1. Do you possess a current license to practice as a Registered Nurse (RN) in North Carolina by the NC Board of Nursing?

Yes No

* 2. Are you nationally certified in school health nursing?

Yes No

* 3. Please indicate which of the following best describes your nursing education:

- Master's Degree in Nursing
- Bachelor's Degree in Nursing
- Associate's Degree in Nursing
- No Degree or Diploma in Nursing

* 4. Indicate the length of your work experience as an RN:

- No RN work experience
- Less than 1 year of RN work experience
- 1 year but fewer than 2 years of RN work experience
- 2 years but fewer than 3 years of RN work experience
- 3 years but fewer than 4 years of RN work experience
- 4 years but fewer than 5 years of RN work experience
- More than 5 years of RN work experience

* 5. Do you have Public Health Nursing Experience? Examples include: school nurses, home health/hospice nurse (not hospital program)

Yes No

* 6. You will be required to use and maintain a personal vehicle to perform the duties associated with this job. Will you be able to meet this requirement?

Yes No

* 7. Please verify that your application includes the following information: * Employment history including salary, correct dates of employment, employer address and phone number, supervisor's name, and reason for leaving each employer. Applications without the above information will be considered incomplete and not be processed. Please take a moment to review your application before submission to ensure all categories are completed. I have read and understand the above statement.

Yes No

* Required Question