



Hertford County Public Health Authority

Position Vacancy Announcement

Public Health Nurse II (Home Health)

Opening Date

Aug. 17, 2017

Closing Date

Open until filled

3 Open Positions**Salary Range**

\$42,210-\$51,503 Annually

DOE Annually DOE

\$5,000 Sign On Bonus

Typical Hours**Full Time**

Monday-Friday

8:30 am – 5:00 pm

Position will require some
overtime

**Applications must be
submitted on the state PD-
107 form, which can be
found on our website at:**

HCPHA Website

www.hertfordpublichealth.com

**All Applications must be
completed, signed and
dated and submitted along
with a transcript to Human**

Resources at:

**PO Box 246 Winton, NC
27986**

Fax: 252-358-7869

Email

crystal.hoggard@hcpha.net

Job Responsibilities: Position will provide various skilled nursing services and case management for clients in their homes.

Knowledge, Skills, and Abilities:

- Considerable knowledge of and skill in the application of nursing theory, practices, principles, and techniques employed in home health care and related programs
- Considerable knowledge of available resources and organizations and the ability to coordinate these as needed
- General knowledge of current social and economic problems relating to public health.
- Ability to plan, coordinate, and supervise the work of others
- Ability to deal tactfully with others and to exercise good judgment in appraising situations and making decisions
- Ability to secure the cooperation of clients, to elicit needed information, and to maintain effective working relationships
- Ability to record accurately services rendered and to interpret and explain records, reports, medical instructions

Required Minimum Training:

Graduate from a four-year college or university with a B.S. in Nursing and one year of related professional nursing experience; or graduation from an accredited school of professional nursing and two years of related professional experience (Nurses without a BSN will be required to take a course for Public Health Nurses within the first year of employment); or an equivalent combination of training and experience.

License and Certification Required:

Must be licensed as a Registered Nurse in the State of North Carolina. Must maintain a current CPR certification. Valid North Carolina driver's license required.

Benefits: Leave: 12 paid holidays per year; can accrue annual which varies based on years of service and 12 days of sick leave per year. Insurance: 100% paid medical and 100% dental insurance; elective life insurance, supplemental vision insurance, Colonial and AFLAC plans; Retirement: local government retirement; elective deferred compensations plans; training opportunities; and mileage reimbursement.

Conditions of Employment: All offers of employment will be subject to successful completion of background check and drug screening.

EEO/ADA

Equal Opportunity Employer: It is the policy of Hertford County Public Health Authority to conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. The Health Authority strongly encourages women, minorities, individuals with disabilities and veterans to apply to all of our job openings. The Health Authority is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. The Health Authority prohibits Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.