



**MECKLENBURG COUNTY**  
**Health Department**  
**Care Coordination for Children (CC4C)**  
**Phone: 980-314-9340**  
**Fax: 704-336-6422**

## Mecklenburg County CC4C Job Posting

**Job Title:** Nurse Supervisor-Care Coordination for Children  
**Job ID:** 109005  
**Location:** Mecklenburg County  
**Department:** HLT4276  
CC4C  
**Hiring Range:** 56668.80-74377.800  
**Status:** Regular Full-Time  
**FLSA Status:** Exempt  
**Please apply by:** 9/10/17

Position can be found at: <http://charmeck.org/mecklenburg/county/Pages/Home.aspx> , click link "View Job Openings" then click link "View Job Openings and Apply Now"

**Responsibilities/Qualification:** Incumbents are responsible for supervising RNs. Incumbents have administrative duties such as preparing statistical reports, developing and administering budgets, conducting performance evaluations and ensuring staff are trained. Incumbents may be working supervisors and as such are responsible for performing the same duties as those they supervise. Completion of an approved RN program and five years of nursing experience in an area directly related to the area of assignment including one year of lead experience or an equivalent combination of training and experience. Licensing Requirements: NC Licensure as a Registered Nurse.

### **Special Requirements:**

The Nurse Supervisor for CC4C is responsible for the direct hands-on supervision and management of the CC4C grant program with the Mecklenburg County Public Health (MCPH). This position focuses on case management of children ages 0 to 5 years, to promote positive health outcomes. The Nurse Supervisor provides oversight of and support of nursing practice within the program. The Nurse Supervisor will develop and maintain professional working relationships; prepare work schedules and assignments for staff; problem solve and prioritize activities; use initiative and act independently; excellent written and oral communication skills; train and supervise others; be sensitive to cultural diversity. The Nurse Supervisor performs



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these duties in collaboration with the Social Work Supervisor, and provides oversight to a multi-disciplinary team composed of Social Workers and Registered Nurses. The incumbent will assist the Health Manager to assess, plan, coordinate and evaluate the program, staff and ensure quality. This leader should demonstrate emotional intelligence, understand and support team building and promote communication at all levels.

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**Special Requirements:**

- Graduation from an accredited School of Nursing with a BSN. Master's degree preferred. Unencumbered NC or SC nursing license.
- A minimum of five years' nursing experience
- A minimum of 3 years' Maternal Child Health nursing experience
- Case management experience with women, families and children in a community setting
- Ability to engage and collaborate with community partners and key stake holders
- County driver's permit