



MOORE COUNTY GOVERNMENT



Position Vacancy Announcement

PUBLIC HEALTH NURSE DIRECTOR I – HEALTH

This Position is Full Time with Benefits

VACANCY NUMBER
18-033

HIRING RANGE
\$63,223 – \$98,913

OPENING DATE
April 13, 2018

CLOSING DATE
Open Until Filled

ESSENTIAL JOB DUTIES

The Nursing Director position is to plan, organize, direct and serve as the chief nurse of the local health department. The Nursing Director is responsible for recruiting, selecting and directing a staff of nurses and paraprofessionals and is accountable for all administrative, supervisory and technical components of the public health nursing program. This position interprets organizational policies to all levels of nursing service personnel and interprets nursing to other personnel. This position sets work priorities and deadlines within the health department and reviews nursing programs to assist the Health Director and others with planning and evaluating health programs. Supervision is exercised over all division personnel. Will perform other duties as required.

KNOWLEDGE AND SKILL REQUIREMENTS

- Thorough knowledge and skill in the administration and organization of Public Health Programs;
- Thorough knowledge of the principles of public health nursing and public health nursing supervision;
- Thorough knowledge of the available and related public health resources and organizations in North Carolina, and current social and economic problems pertaining to public health;
- Thorough knowledge of education methods and training techniques;
- Ability to plan, coordinate, and supervise the work of others and to present comments and opinions clearly and concisely in oral and/or written form;
- Ability to exercise good judgment in appraising situations and making decisions;
- Ability to establish and maintain effective working relationships with clients, associates, social agencies and the general public.

EDUCATION AND EXPERIENCE REQUIREMENTS

- **Copies of college transcripts must be submitted with County of Moore Employment Application;**
- Master's in Nursing and three (3) years of Public Health Nursing experience (including two years of experience in a supervisory capacity);
- **OR**, graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and four years of Public Health nursing experience (including two years of experience in a supervisory capacity);
- **OR**, a Master's in Public Health and graduation from a school of professional nursing and three years of Public Health Nursing experience (including two years of experience in a supervisory capacity);
- **OR**, graduation from a school of professional nursing and five years of professional nursing experience four of which must have been in Public Health (including two years of experience in a supervisory capacity);
- **OR**, an equivalent combination of training and experience.

LICENSE AND CERTIFICATION REQUIREMENTS

- Must possess and maintain a license to practice as a Registered Nurse by the North Carolina Board of Nursing;
- Must possess and maintain a valid North Carolina Driver's License.

SPECIAL REQUIREMENTS

*******This is a safety sensitive position subject to random drug screenings.

PHYSICAL REQUIREMENTS

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires stooping, reaching, pushing, pulling, lifting, fingering, grasping, and feeling; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside environmental conditions, and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

BENEFITS

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

The County of Moore is a drug-free workplace and Equal Opportunity employer.

In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

All applicants tentatively selected for this position will be required to submit to a background check, pre-employment drug test and post offer physical.

Moore County is an E-Verify Participant

QUESTIONS?

Please call the Moore County Human Resources Office at (910) 947-6362.

OR

You may also visit us at
302 Monroe Street
Carthage, NC 28327.