

EMPLOYMENT OPPORTUNITIES

November 1, 2018

Public Health Nursing Supervisor I

(Salary: \$57,809 - \$91,367)

Primary Purpose of Position: The Public Health Nursing Supervisor I for Maternal and Child Health is a key member of the Personal Health Division's Management staff. This position provides supervision of Personal Health Staff coordinating in the Maternal Health Program, Child Health programs, and Infant and Postpartum Home Visiting. Provide direct supervision and management of the day to day clinic flow by triaging patient phone calls and walk in patients seeking care without an appointment--for all personal health programs including: Adult Health; Chronic Disease; Family Planning; Maternal Health; Child Health; Immunization; Communicable Disease clinic; STD/HIV; Tuberculosis; and all other health care activities related to the prevention and control of Communicable Disease. Provide nursing supervision for 2 Public Health Nurse I and 2 Medical Office Assistants Provide Enhanced Role Registered Nurse (ERRN) services such as STD physical assessments, clinical breast exams, pap smear collection and bi-manual and rectal exams for clients attending STD. The Public Health Nursing Supervisor II for Communicable Disease (CD) is a key member of the Personal Health Division's Management staff. Provides supervision of Personal Health Staff working in Immunization and other Communicable Disease clinic/program, STD clinic/program, AIDS/HIV/Hepatitis B&C clinic/program, Tuberculosis clinic/program, Home Visiting, Child Care Audits, and all health care activities related to the prevention and control of Communicable Disease. Provides nursing supervision of Personal Health Staff working in program management areas such as policies and procedures, program Agreement Addendums, outreach or community based services in the following Personal Health Division's programs: CD - Immunization and other Communicable Disease clinic/program; STD clinic/program; AIDS/HIV/Hepatitis B&C clinic/program; Tuberculosis clinic/program; Home Visiting, and all health care activities related to the prevention and control of Communicable Disease; Adult Health Promotions; Child Health; Child Care Health Consultant; Chronic Disease; Family Planning; Health Promotions; Maternal Health; and nursing related supervision for Outreach programs – Triple-P; Care Coordination for Children(CC4C) & Pregnancy Care Management(PCM). Provide short services such as immunizations, contraceptive supply visits, patient histories, TB skin tests, etc.

Knowledge, Skills, and Abilities: Considerable knowledge and skill in the administration and organization of a Public Health program; considerable knowledge of public health nursing supervision of staff and programs; considerable knowledge of the resources and organizations concerned with public health work in North Carolina, and current social and economic problems pertaining to public health; general knowledge of public health administration on the local level; general knowledge of educational methods and training techniques; working knowledge of State and federal laws relating to public health. Ability to plan, coordinate, and supervise the work of others and to present findings, comments, and opinions clearly and concisely in oral and/or written form; ability to exercise good judgment in appraising situations and making decisions; ability to plan and execute work effectively and to deal tactfully with the public and other health professionals

Minimum Training and Experience: Master's in Nursing and two years of Public Health nursing experience; or graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and three years of Public Health nursing experience; or a Master's in Public Health and graduation from a school of professional nursing and two years of Public Health nursing experience; or graduation from a school of professional nursing and four years of professional nursing experience three of which must have been in Public Health; or an equivalent combination of training and experience. Licensed to practice as a Registered Nurse in North Carolina by the NC Board of Nursing. Must have a valid North Carolina Driver's License and proof of measles, mumps, rubella and varicella immunity.

Position # 742103

Must submit application
(NC PD107 or Pitt County)

by November 16, 2018 at 5:00 pm

to

Pitt County Government Human Resources
1717 W. 5th Street, Greenville NC 27834
252-902-3050
EOE