



SCOTLAND COUNTY HEALTH DEPARTMENT

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Laurinburg, North Carolina 28353-0069
Phone (910) 277-2440 Fax (910) 277-2450



Kristen Patterson, MHA
Health Director

SCOTLAND, COUNTY OF (NC)
invites applications for the position of:

Director of Nursing

SALARY: 56,928-80,488

OPENING DATE: 10/1/2018

CLOSING DATE: 10/19/2018

DESCRIPTION:

This position functions as a professional nurse administrator directing the public health nursing and clinical programs of the facility. Employee has the responsibility and accountability for administrative, supervisory and technical components of Social Work services, Laboratory, Family Planning, and Maternal and Child Health, Communicable Disease, STD. Serves and assesses community needs and trends and reviews or revises programs as needed. Is Responsible for the completion of contract agreement addenda and reviews financial information on a regular basis. Position has responsibility to insure and maintain confidentiality of agency medical records system through the provision of organizing and planning collaboratively with management support supervisor.

Nurse works in the capacity of epidemiologist program supervisor for the agency and performs epidemiological investigations of cases of potential biological, chemical or radiological terrorism to determine the agent, source, and potential for transmission or dissemination and to conduct or evaluate medical case management activities on an individual and population basis. This position works in the capacity as supervisor of Sexually Transmitted Disease, Communicable Disease, and Tuberculosis programs for the agency.

Employee will be responsible to assist as needed the Preparedness & Response Supervisor in the continued development and implementation of all agency clinical policies and procedures related to bioterrorism response.

Employee supervises the agency Epidemiology Team(EPI Team) and serves as a health department representative on the Local Emergency Planning Team.

EXAMPLES OF DUTIES:

Works independently to set overall goals and objectives, plans and recommends to the health director priorities, personnel, equipment, and other resources to meet program needs. This position works collaboratively with supervisors and program coordinators to set goals, objectives and strategies for program improvement. Assists staff with planning or program evaluation and reviewing or revising programs as needed. Delegates and participates in weekly and daily scheduling, supervises and evaluates performance.

Staff reporting directly to this position and who receive program directions, counseling and job performance evaluations include the following:

- Medical Laboratory Technologist I
- PHN II Supervisor
- Physician Extenders II and III
- Human Services Coordinator III

This position is also responsible Communicable Disease, Sexually Transmitted Disease, HIV and Immunization, serves as back-up liaison for Preparedness and Response and coordinates the agencies Epidemiological Team.

TYPICAL QUALIFICATIONS:

Master's Degree in Nursing, Public Health, Public Health Administration or related area, four years of experience in public health nursing, including two years of experience in a supervisory capacity; or graduation from a four-year college or university with a B. S. Degree in Nursing which includes a public health nursing rotation, five years of public health nursing experience, including three years experience in a supervisory capacity; or graduation from an accredited school of professional nursing, six years of professional nursing experience, five of which must have been in public health, including three years experience in a supervisor capacity; or an equivalent combination of education and experience. Additional formal training in biological, chemical and radiological terrorism agents will be provided as well as other venues available to ensure extensive knowledge is gained to adhere to policies and procedures in case management and safety to all Scotland County citizens. Courses will also be required on the following: Supervisory Training Course – UNC-CH; HIV Counseling & Testing.

P	O	Box	489	Position #50-551
Laurinburg,		NC	28353	DIRECTOR OF NURSING
				BM

lparks@scotlandcounty.org

Director of Nursing Supplemental Questionnaire

- * 1. Do you have a valid Driver License?
 - Yes
 - No
- * 2. What is your highest level of education?
 - High School
 - Associates Degree
 - Bachelors Degree
 - Masters Degree
- * 3. How many years experience do you have in Public Health Nursing?
 - Less than two
 - Three to Four
 - More than 5
- * 4. How many years of experience do you have supervising others?
 - Less than one year
 - 1 year to 2 years
 - 2 years to 3 years
 - 3 years to 4 years
- * 5. How many years experience do you have in Preparedness and Response?
 - Less than one
 - Two or more
 - More than 3
- * 6. How many years experience do you have working in Communicable Disease?
 - Less than one
 - Two or more
 - More than 3
- * 7. How many year experience do you have participating in or leading an EPI Team?

- Less than one
- Two or more
- More than 3

* Required Question